



UTILITY & ENVIRONMENTAL COMMITTEE MEETING MINUTES

March 7, 2013

Members Present:

Trustee Jeff Hicks, Treasurer Howard Pizzo, and Trustee R. Douglas Kosinski

Members Absent:

N/A

Staff Members Present:

Township Manager Richard Watkins, Deputy Township Manager Jen Roberts, Engineer Gary Arnold, and Utility Director Tom Morrissey

1. Call to Order:

Meeting was called to order by Jeff Hicks at 4:41 p.m.

2. Public Comment:

N/A

3. Set/Adjust Agenda:

Howard Pizzo motioned that the agenda be accepted as written. R. Douglas Kosinski supported. Motion carried.

4. Special Assessment for Huntington Acres Curb and Gutter:

Gary Arnold updated the Committee with regard to this project, which included the following items:

- Woodhaven residents circulating petitions with a disclaimer allowing the Township Board to make this area smaller at their discretion
- 33-34% being in favor of curb and gutter for the whole subdivision
- Overview of area involved, which included viewing of a map, discussion on possible additions to the area, and the fact that more individuals in the area should be contacted
- Notification to subdivision residents - whether it is necessary or not
- Discussion regarding the lack of support in certain areas
- Recommendation for extension on Otis and Blanche
- Timeline discussion
 - March 1st deadline for petition
 - Design and Bid by mid June

✚ Present at Township Board Meeting on March 18th

Richard motioned that the Committee move forward with the special assessment based on redistricting. Douglas Kosinski supported, with three in favor.
A discussion on the process for moving forward on this project ensued.

Gary stated that he would provide a draft resolution on this project for the March 18th Township Board meeting.

5. Calling of Current Bonds/New Bond Proposal Discussion:

Jeff Anderson provided the following overview:

✚ Water Fund –

- May 1st payoff of general obligations bonds
- Balance is 3.2 million, which mature in 2016
- Payoff 3 years early, with an interest cost savings of \$326,000
- Bonds at 5%
- Total cost of all 2013 & 2014 water main construction project is projected to be \$5,000,000.
- Current Township bond and financial situation with recommendations and different options for the future

A discussion followed the overview on the different scenarios with regard to future project funding, procedure for selling of bonds, requirements for bond payoff, shopping for new bonds, and taking a proposal to the Township Board on March 18th.

Jeff Anderson then provided an overview as follows:

✚ Sewer Fund –

- \$1,038,000 in bonds that can be paid off early
- Same deal as water issue
- Cash in sewer fund (\$10,000,000) - No brainer to payoff current bonds

A discussion followed with regard to rate increases for water and sewer, which will be presented by Jeff Anderson to the Township Board in April to be effective May 1st. All agreed.

6. Other Business:

Tom Morrissey provided an update on the process of installing a \$130,000 turbo blower, which will replace the 1972 high horse power blowers, which currently cost the Township \$150/day to run and was budgeted for, with hopes of getting it done this year.

A discussion with regard to past and future meeting minutes occurred. All agreed that approval of future meeting minutes should be done via email.

Jeff Anderson also suggested sending out a flyer, prior to the next rate increase, be included in the utility bills to residents regarding the Radio Read End Units, which would inform them how to use them to their advantage, with a group discussion following. All agreed that a flyer should be done.

7. Adjournment:

The meeting was adjourned at 5:16 p.m.